



Principal's Report

Principal's Report

Welcome to the 2019 school year at KFPS, where every face has a place! What a lovely happy, settled first week it has been. What a pleasure it has been to be greeted by the students as they have come through the gates with smiles on their faces. I have always enjoyed catching up with everyone after the holidays and hearing about holiday adventures.

Community Counts

The new school year is now well underway in all classrooms with all students developing strong daily learning routines. Across the school we have an explicit focus around every minute matters! This combined with a strong home school partnership will ensure the best possible outcomes for your child. I am confident that our year ahead will be a positive one.

In today's newsletter there is a form to fill out if you wished to volunteer your time within our school. It outlines the areas within our school that volunteers are needed. If you are at all interested in supporting our school in a voluntary capacity then please fill out the form or come in and see me. We would love your help!

Communication- For Better or Worse Tell us First

The class teacher is your first point of contact. A phone call to a class teacher to set up a mutually convenient appointment time to allow for a quality discussion is always a positive way forward. Time prior to class in the mornings is not suitable as staff have limited availability to commit to a quality discussion. As always, a problem shared sooner rather than later is likely to have the best result. Together we can always work things out!

First Whole School Assembly – Friday 8th February.

I look forward to your participation at this important school event on Friday. All staff will be formally introduced as part of the program. We will also be welcoming Grade 1- 6 students who are new to our school this year. For our new families to our school, families are always welcome to our whole school assemblies on a Friday morning at 9am in the Gym.

School Values:

Our school values are: Respect, Responsibility, Teamwork and Being Your Best.

As part of our '*Every Face has a Place*' start up to school program, each class is working through what these 4 school values look like in the learning setting, in the yard, at the office, at the canteen.

Our School Wide Positive Behaviour Matrix forms the foundation to everything we say, do and expect from each other. We have a large print of the Positive Behaviour Matrix in our school office foyer for all to see. Please take the time to come in and read it and ask your child about it too!

School Captains:

This Friday afternoon (8th February) at 12:15pm, we will be conducting the Grade 6 School captain and House captain speeches. Those Grade 6 students nominating themselves for these leadership responsibilities will present their speech to an audience of Grades 3-6 students, staff and parents. Grade 6 parents are more than welcome to attend nomination speeches and need to be seated in the Gym at 12:15pm. Our newly appointed captains will be announced at the Assembly on Friday 15th February.

School Bell Times for 2019.

There have been some minor changes to our bell times for this year. *Please note the change in time at the first recess break.*

New times for the school day:

8:50am – 11:20am:	Learning Session 1
11:20am:	Eating time
11:30am – 12pm:	1 st recess (30 minutes)
12pm – 1:30pm	Learning Session 2
1:30-2pm:	2 nd recess (30 minutes)
2:00pm – 3:00pm	Learning session 3



Principal Report Continued:-

Early to Learn

This month we are emphasising the habit of being 'Early to Learn'. We expect that students are able to move from the playground during recess breaks into their classrooms quickly when the music commences at bell time. Being early to learn is important as it enables classrooms to settle quickly at the task at hand – learning! Therefore, it is also crucial that students arrive to school in time for the **8:50am commencement of class**. Lost learning time accumulates when students arrive late on a regular basis. We ask that families support our efforts to minimise the interruptions to class learning by having their children at school on time. As a partnership we can really make being 'Early to Learn' a strong and successful habit.

Student Health and Safety

This newsletter includes some detailed information about student health and safety matters which is essential reading for all.

Immunisation

Under the Public Health and Wellbeing Act 2008, primary schools are required to:

Request information from parents on the immunisation status of each child prior to enrolment

Take a copy of the sighted document and record information on the immunisation status of each enrolled child.

In the event of an infectious diseases outbreak, unimmunised children and children whose immunisation status is unknown because a certificate has not been presented to the school may be excluded from attending school until the risk of infection has passed.

School Council: Next meeting next Tuesday February 12th

Coming Soon: School Council Elections. Please consider a nomination for School Council. It is a great way to be involved at the school level. Information about the nomination process for School council will be highlighted in the newsletter in coming weeks.

Canteen

Yes! The canteen is open for business. Our fantastic canteen is open from Wednesday to Friday with a range of Summer menu items on offer. Of course, we are always looking for parent helpers who can volunteer their time in the canteen so if you are interested please make yourself known to Rayelene, our Canteen Manageress.

Kim Saddler - Principal

ICT Agreement

Today students will be receiving the ICT Acceptable Use Agreement (Bright Blue Paper) . Please read this agreement with your child, sign and return to their class teacher as soon as possible. Students will not be permitted to use the internet or any ICT devices/equipment until the agreement is returned to the school.

FIRST AID INFORMATION



Dear Parents

Just a reminder that all students at Kangaroo Flat Primary School who have a medical condition including diabetes, allergies, anaphylaxis, asthma, epilepsy or any other specific medical condition that requires monitoring are required to provide the school with an action plan to help meet the specific needs of your child. This is required for the commencement of the 2018 year . Action plans need to be updated every year.

Asthma Plans can be obtained in the office.

Please remember that if your child has to take any sort of Medication, this must be kept safely in our **First Aid Room** and dispensed by a first aid officer at the time nominated by parent. Forms can be obtained from the office. All medication must be in the original packaging. (If medication is not in original packaging staff are unable to administer this medication to students)

No Medication To Be Kept In School Bags.

KANGAROO FLAT PRIMARY SCHOOL IS AN ANAPHYLAXIS FRIENDLY SCHOOL



Student Health & Safety

Important Reading For All Parents And Carers.

- 1. The amphitheatre is the designated meeting place at our school.** This is a supervised area. Student collection at the end of the day works best from this location.
- 2. Playing on the equipment AFTER school is only allowed when a parent is supervising their own children.** Dismissal supervision does not include supervising students at play on equipment.
- 3. Early Collection of Students** must be done through the office. Parents must report to the office first for an Early Collection Slip to hand to class teachers. (See details included)
- 4. Parent and Visitors Policy** – Our Parents and Visitors Policy (See attached document) is brought to your attention this week. Please ensure you understand the processes outlined to ensure the safety and accountability of all students in our care.
- 5. Allergic Reactions/ Food Allergies/Anaphylaxis.** The school has a documented process to ensure students eat only foods provided by their parents/carers. The attached guide sheet is essential reading for all families.
- 6. Emergency contact details:-** ensure these are up to date and accurate at all times.
- 7. Student Insurance:-**
 - Parents and guardians are responsible for paying the cost of medical treatment for injured students, including any transport costs.
 - Student accident insurance policies are available from some commercial insurers. These cover a range of medical expenses not covered by Medicare or private health insurance.
 - They can be obtained by parents/guardians for individual students.
- 8. Arrival time. Yard Supervision begins at 8.30am.** Parents are asked to ensure their students do not arrive at school before 8.30am unless attending Breakfast Club on Tuesdays, Wednesdays & Thursdays from 8.20am.
- 9. Yard Supervision**—for supervision of students at play we have divided our school yard into 4 areas. Each area has a duty teacher clearly visible in a fluoro vest!
- 10.** Staff have training in managing asthma & anaphylaxis (allergic reactions). Please ensure any student medical information is correctly documented at the school.
- 11. Phone numbers and emergency contact details need to be accurate.**



Parent and Volunteers Form

Our school is very grateful to our parents, guardians and grandparents who support us in a variety of ways throughout the school year. We value our home-school partnership with our school community and ask that you consider volunteering at our school during 2019. Whether you have a little time or a bit more time on your hands, we certainly value your input.

Please Note: that all volunteers need to hold a Working with Children’s Check (WWCC). This is free for volunteers and can be applied for online at www.workingwithchildren.vic.gov.au or at a Post Office.

Name: _____

Contact Details: _____

Areas of the school requiring regular volunteers.	Tick
Brekky Club Tuesday or Thursday	
Canteen Wednesday, Thursday or Friday	
Classroom Reading support	
Excursions	
Gardening	
Global Learning Centre (Library)	
Parent Club	
PMP (perceptual motor program) 30 minutes daily Monday, Wednesday or Friday	
Sports Day Officials	
Working Bees	
Art Projects	

Do you have any expertise that might be useful at school?

Any additional information?

Thank You

Kim Saddler and Faye Martin



Health & Safety Parent & Visitors Policy

Name: _____

Early
Collection
Approval
Slip



Date: ____/____/____ Signed: _____

Parents, if you are collecting your child outside normal times please report to the office to sign your child out.

Children who need to be collected at recess & lunchtimes will be paged from the office.

Health & Safety Late Pass & Absences

Name: _____

**Late
Pass**

Reason: _____

Students who arrive late to school need to go to the office on arrival and collect a yellow 'Late Pass' which is to be handed to the class teacher.

It is a parent responsibility to notify the school of any Absences

Parents are required to inform the school if their child is absent from school for any reason.

Please phone 5447 5100 Press 1 for Absence line.

Leave your child's name, room number, date and reason for absence.

Health and Safety

Parents and Visitors Policy

Context

- We aim to make the school ground a safe and secure environment for all students in our care. To help achieve this we need to know where students are at all times and who has responsibility for them.
- We also need to know when parents have collected children outside the normal arrival or dismissal times.
- We need to know if parents or visitors are on the premises especially if they need to be contacted or in the case of an emergency.
- Classroom teachers have the opportunity to work in partnership with parents in their classroom.
- The interaction between our school & community also leads to a range of visitors in our school. Schools are educational organisations and NOT public places.

Purpose

- To provide guidelines for parents and visitors to the school so that we can be sure that all children are provided with the highest level of supervision at all times and visitors can be accounted for in emergencies.
- To provide guidelines for the involvement of special visitors in school programs and at school events.

Guidelines for Parents

- Parents wishing to collect children (outside of normal delivery and collection times) will report to the office first to **sign their child out & receive a sign out pass.**
 - Parents who are in the school (not in a classroom with a teacher) working in a variety of capacities need to **sign in at the office and indicate their role** and location so that in the case of an emergency they can be located, eg covering books in the library, parent meetings & other volunteer programs.
 - **Meetings and meeting locations** held in the school between 9.00 am and 3.00 pm by parent groups need to be indicated in the register, eg Parent Club 1.00 pm - 3.00 pm Parent Room.
 - During lunch or snack recess, **any student who is to be collected will be paged from the office** so we can ensure they leave the school grounds safely.
 - Parents are welcome to be part of classroom programs **at designated times as invited by the teacher** eg) daily Reading Time and at other times as arranged .
 - **Drop off and collection of students is not permitted in the Staff & or Visitor Parking areas**
 - **The amphitheatre is the recommended meeting place for parents and students at the end of each school day.** This area is supervised and use by all parents at the end of the day reduces congestion at classroom doorways.
 - KFPS is a **smoke free & dog free zone**. Please observe signage.
- Parents will usually be notified of special event/ occasion or special visitors to our school or individual classrooms as appropriate via the weekly school newsletter or class specific parent bulletins.

Guidelines for Contractors

- All contractors and people conducting works at the school **report to the office on arrival** to identify themselves, where they will be working & sign in – Teachers in relevant areas are notified.
 - All contractors and people working on the school premises must ensure that their **equipment is kept in a safe position** and where practical vehicles are parked outside the school.
 - That all deliveries being made with vehicles **use the visitor parking bays or Olympic Parade parking bays as available.**
- KFPS is a **smoke free zone**. Please observe signage.

Guidelines for Visiting Speakers / Talent Scouts

- From time to time individuals, agents or representatives approach schools wishing to identify students who could contribute to their cultural, sporting, recreational or business activities. Parents will be notified prior via the school newsletter.

When the school community supports such visits special consideration is given to whether:

- ◇ Student involvement will lead to experiences that enrich learning and skills development and complement their school education, and
- ◇ The individual or organisation has an appropriate record in terms of their 'duty of care' for young people.
- ◇ Visits by approved organisations are arranged at convenient times.

Visiting Speakers

Visiting speakers are in a particularly privileged situation in that they have the opportunity to directly influence students. Kfps will ensure that the content of presentations and addresses will make a positive contribution to the development of students' knowledge and understanding.

Presenters will be well briefed about the nature of the school and its community, and should be prepared to respect the range of views held by students and their families.

Operational decisions about whether to proceed with a particular presentation rests with the Principal or delegated staff member (s) after a suitable investigation (due diligence) has been conducted.

WWCC (Working With Children's Checks)

Paid or volunteer workers & visitors will meet the requirements of the Working With Children Act

Policy Outcomes

- All students who leave the school early will be recorded accurately.
- Improved health and safety procedures for all students.
- Supervised end of day parent/ student meeting area.
- Improved knowledge of visitors and their whereabouts in the school in case of emergency evacuation procedures.
- Special visits/ visitors will enhance student learning & opportunities.

Policy Implementation

- Policy **reviewed annually** in Term 4 with opportunities for **community input**
- **Copies of the policy** distributed to all families via the school newsletter at the start of the school year and/or on enrolment.
- Newsletter **reminders** each term re policy.
- An information sign has been placed at the main entrance of the school.
- **All visitors please report to the General Office upon arrival. No Smoking signage is installed at school entrance ways. "No Dogs" signage at each entrance.**

Key References.

4.16 Visitors to School.

KFPS VALUES

Respect

Teamwork

Being Your Best

Responsibility

PARENT CLUB ANNUAL GENERAL MEETING

The kfps Parent Club will be holding their Annual General Meeting on Monday 4th March commencing at 2.00pm in the Parent Club Room (near the Canteen) followed morning tea.



We ask all Parent Club members to attend if possible. Any new members would be very welcome. Parent Club needs new members all the time. The more members we have the more we can share the work around. We also need to replace members who have left and members who wish to have a break after many years on Parent Club. If we do not get new members and current members do not wish to continue, Parent Club could fold. Parent Club is very important to the school community - we raise money for things that the school budget doesn't cover as well as being able to pass on information to parents and teachers.

Some things the school would lose if there were no Parent Club would be Mother's and Father's Day Stalls, Christmas visit from Santa, Graduation Night gifts for Grade six students as well as a great many other things that we do to help out around the school. All money raised goes to provide things that benefit all the children of Kangaroo Flat Primary School.

At the AGM office bearers are elected. Nomination forms are presently in the Parent Room on the notice board if current member would like to nominate anyone.

President's Duties -

The president is the spokesperson for the club and often represents the club at official functions. The president has an important role in generating enthusiasm and interest in the club. The president of a club acts as chairperson of the meetings and it is his/her duty to make sure that meetings are conducted in an orderly fashion.

Vice President's Duties -

The Vice President helps out the president and fills in for the president if he/she is unavailable.

Secretary Duties -

The main tasks of the Secretary are preparation of minutes and agenda and dealing with correspondence. The secretary is also usually responsible for the practical arrangements relating to meetings eg. Ensuring adequate seating and refreshments.

Treasurer's Duties -

It is the Treasurers to supply a statement of finances to the meeting, to prepare an annual financial statement, Parent Club meetings are held on the first Monday of the month commencing at 2.30pm in the Parent Club Room.

Judith Rainsbury

President



Canteen News

NEW - MIX 'n' MATCH Meal Deals are available every Wednesday, Thursday and Friday.

We also have a new Summer Menu you can still order your favourite warm food from.

When placing an order from the MIX 'n' Match Meal Deals please cut out and use as a template below.

Volunteers Welcome

Our Canteen needs volunteers from 8.45am -11.45am. Kids love seeing mum, dad or grandparents smiling face in the canteen. Please contact the office if you are able to help.

"Make My Own" Lunch Order Form

Name _____ Room _____
Circle your choices

(Please Note: Each item circled is charged as an extra choice to add on)

- I'd like - White Bread, Wholemeal Bread, Small Bowl (\$1.00)
- White Roll, Wholemeal Roll, Muffin, Wrap, Taco (\$1.50)
- Sushi Rice Roll, Focaccia, Pizza, Nachos, Large Bowl (\$2.00)
- Meat - Chicken, Ham, Beef, Tuna, Chicken Tender, Bacon (\$2.00)
- Crumbed Fish, Beef Pattie, Crab Meat, Prawns (x2) (\$2.00)
- Salad - Lettuce, Tomato, Cucumber, Carrot, Red Onion (.50c)
- Corn, Beetroot, Mushroom, Capsicum, Pineapple (.50c)
- Toppers - Salsa, Sour Cream, Grated Cheese, Sliced Cheese (.50c)
- Sundried Tomatoes, Pumpkin, Avocado, Olives, Guacamole (\$1.00)
- Egg, Cous Cous, Baby Spinach, Rice, Feta, Parmesan (\$1.00)
- Condiments- French, Italian, Caesar, BBQ, Tomato Sauce (.50c)
- Extras - Butter, Salt, Pepper, Toasted, Mayonnaise, (No Charge)

Orders must be placed by 9am on the day required. Total \$ _____

\$5.00 Meal Deal Lunch Order Form

Name _____ Room _____

Choose and Circle ONE from each Box

**Taco, Hotdog, 3 Dim Sims, Pizza
3 Party Pies, Chicken Wrap,**

**Watermelon, Fruit Kebab,
Apple Slinky,
Corn Cob, Sultanas, Popcorn,
Salad Sticks, Juice Pop**

**Milkshake, Juice Box, Water,
Jelly Fruit, Apple Pie, Muffin,**

Kangaroo Flat Market

The next Kangaroo Flat MARKET will be an **End of Summer MARKET** held on **Saturday 23rd February** at Kangaroo Flat Uniting Church, High Street, (opposite ALDI) from **8:00am - 1:00pm**. It will feature a wide variety of Market Stalls & Car Boot Sales, plus a GIANT Garage Sale (if raining Garage Sale, Church Stalls & Devonshire Teas will be in the hall).

This community Market offers plenty to interest everyone with Trash & Treasure; s/h furniture; h/hold items; Tools; Books; Toys; Clothing; Plants; Produce; Craft; Cakes, Slices, Biscuits etc; Devonshire Teas; a Sausage Sizzle & much more.

Also, Kim Ritchie, well-known country singer, will be singing between 9am & 12noon

For further information or to book a Site please contact Max on 54431809.



EPSOM FC'S FAMILY FUN DAY

FEBRUARY 23rd
3:30PM - 5:30PM

- For all present, past and future players, aged 5 years to 16 years.
- Come to Epsom FC's family fun day at Epsom Huntly Recreation Reserve.
- **PLENTY OF SOCCER ACTIVITIES FOR THE KIDS!**
- Meet our Junior coordinators; get all the information you need, for the upcoming 2019 season.
- Our sponsor Sportspower will have samples for players to view and order.
- Epsom FC merchandise will be available.

Email the coordinators juniors@epsomfc.com.au for more information.



ARE YOUR KIDS INTERESTED IN PLAYING SOCCER?

COME TO OUR FAMILY FUN DAY!

MEET OUR JUNIOR COORDINATORS

FIND OUT ALL INFORMATION FOR THE 2019 SEASON

PLENTY OF SOCCER ACTIVITIES FOR THE KIDS!

EPSOM FC MERCHANDISE AVAILABLE

EPSOM FC

353 Midland Hwy, Huntly, VIC, 3551

www.epsomfc.com.au

Email:

juniors@epsomfc.com.au

www.facebook.com/epsomsoccer

CONTACTS

@
kfps

Principal:
Kim Saddlier

Assistant Principal:
Faye Martin

Business Manager: Maree
Wayman

Reception:
Lorraine Fowler

Music: Tue, Wed, Thur & Fri
Jessica Dellow

Art Studios: Wednesday– Friday
Sue Gloury

First Aid Officer:
Tania Riddick

Library Hub:
Julie Holt

Neighbourhood Leaders:
Gumnut– Kim Anketell /Brooke
Cole
Grevillea– Kate Novak
Ironbark– Felicity Creighton
Whirrakee– Carryn Hendy

Wellbeing Officer:
Wendy Donaldson

School Chaplain: Rose Amy

Sports Program:
Travis Colley

Canteen Manager:
Rayelene Burns

School Council
(School Council meetings held
every second Tuesday of the
Month)

School Council Members
Kim Saddlier (Executive Officer)
Faye Martin
Corey Gilmore
Melissa Cusack
Brad Gould
Leticia Laurien
Heather Maher (President)
Robert Bruce
Lauren Marron
Kristen Miller
Verna Greenhalgh
David Hunter

Parent Club :
President: Judith Rainsbury
Vice Pres: Amanda Hooley
Secretary: Lauren Marron
Treasurer Sharyn Holmes

Parent Club meeting on the First
Monday of the Month at 2.30pm in
the Parent Clubroom near the
Canteen.

After School Care:
YMCA
Bendigo Central Booking
5444 6666

Breakfast Club
Tuesday, Wednesday and
Thursday mornings commencing
at 8.15am– 8.35am

Help Lines
Nurse-On-Call (1300 60 60 24)
Lifeline (Ph 13 11 14)

kfps Calendar

2019

Wednesday	6th February	• No School for Prep Students.
Friday	8th February	• Whole School Assembly—all welcome
Wednesday	13th February	• No School for Prep Students.
Tuesday	12th February	• School Council commencing at 6.45pm
Wednesday	20th February	• No School for Prep Students.
Wednesday	5th March	• No School for Prep Students
Wednesday	27th February	• No School for Prep Students
Monday	11th March	• Labour Day Public Holiday (No School)
Wednesday	20th March	• Speaking Spot Bendigo (Formally Talking Matters)
Friday	5th April	• Last Day of School for Term 1
Tuesday	23rd April	• First Day of School for Term 2

Free Second hand uniform

Each afternoon this week we will be putting out uniforms near the staffroom for parents to help themselves.

Safety Notification

As school returns parents are reminded not to leave younger siblings in the car during school drop off and pick up.

Although getting the kids in and out of the car is never a fun task, it's not worth the risk of leaving them vulnerable to dangers of extreme heat.

Within minutes, a car's temperature can more than double. On a typical Australian summer day, the inside of a parked car can be 20 to 30 degrees hotter than outside.

With young children's body temperature rising three to five times faster than an adult's, they are at greater risk of life-threatening heatstroke, dehydration and organ damage. There is no safe period of time to leave a child alone in a parked car.

Since releasing annual figures in December, Ambulance Victoria has revealed that Victorian paramedics were called to 225 cases of children left in cars during December 2015. On one of the busiest days – which saw the mercury reach 37 degrees Celsius - paramedics responded to 13 calls.

In Victoria, it is against the law to leave children unattended in a car. Parents or carers could face fines of nearly \$4000 or up to six months' jail, or both.



60–80 Olympic Parade, Kangaroo Flat 3555

Phone: 5447 5100 (Absence Message Service: 5447 5100 Press 1)

www.kangarooflatps.vic.edu.au